

Annex III-1

Annotated Provisional Agenda

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Background leading to this meeting

The Action Plan for the Protection, Management and Development of the Marine and Coastal Environment of the Northwest Pacific Region (NOWPAP) and three Resolutions were adopted at the First Intergovernmental Meeting (Seoul, 14 September 1994 : UNEP(OCA)/NOWPAP/IG.1/5). Resolution 1 identified five areas of priority for implementation of the Action Plan, one of which was NOWPAP/3 : Establishment of a collaborative, regional monitoring programme.

Following the decision of the 3rd Intergovernmental Meeting, the responsibility for NOWPAP/3 (Regional Monitoring Programme) was jointly shared by the Special Monitoring and Coastal Environmental Assessment Regional Activity Center (CEARAC) and the Pollution Monitoring Regional Activity Center (POMRAC) to carry out regional activities.

Following the results of discussions at the First NOWPAP/3 Meeting (Beijing, China, 21-22 May 2001), the 7th Intergovernmental Meeting (Vladivostok, 20-22 March 2002) approved the resolution 3 Para.6, "the demarcation of the responsibilities and activities between CEARAC and POMRAC as presented by the Secretariat in document UNEP/NOWPAP IG.7/8". Subsequently CEARAC was allocated with the responsibility to implement activities related to Working Group 3 : HAB including red tides and Working Group 4 : Remote Sensing of Marine Environment.

In accordance with the agreement of the HAB subgroup at the First Focal Points Meeting of CEARAC, WG3 will be focus on the following main issues.

1. Review of the integrated national reports which will be prepared by CEARAC with the view to:
 - Standardize and establish a system to update national reporting;
 - Establish a metadata base on HAB while taking into consideration existing relevant databases; and
 - Consider environmental parameters to be added to the metadata base.

2. Identification and prioritization of the needs and capabilities through:
 - Intercalibration exercises;
 - Capacity building to improve the quality of monitoring;
 - Training (taxonomy, toxicology, etc.); and
 - Identification and dissemination of new techniques.
3. Identification of important scientific issues and assessment of the potential to incorporate these within the NOWPAP framework.
4. Establish information dissemination strategies through the development of regional and national portals which would deal with specific sectors such as aquaculture, tourism, public education with the final aim of enhancing the visibility of CEARAC HAB.

The First Meeting of Working Group 3 will finalize its own the Terms of Reference which should be adopted at the second CEARAC Focal Points Meeting. The meeting also will define the activities to be implemented by Working Group 3, discuss the immediate and longterm workplan for Working Group 3.

Agenda Item 1. Opening of the meeting

The meeting will be opened at 10:00 am at Room Dongwon in Haeundae Grand Hotel, Busan, Republic of Korea on the 28th of October 2003 by the Director of CEARAC, Mr. Hiroyuki Ishitobi. Representative of the participating members will be invited to make opening statement if they so wish.

Agenda Item 2. Organization of the meeting

- 2.1 The meeting will be invited to elect a Chairperson and a Rapporteur.
- 2.2 The meeting will adopt its rules of procedures. It is suggested that, for purposes of this meeting, the rule used be those of the Governing Council of UNEP, adjusted as appropriate to suit the nature of the meeting.

English will be the working language of the meeting. NOWPAP CEARAC as the Secretariat of the meeting will present a provisional list of documents.

Agenda Item 3. Adoption of the Agenda

The Provisional Agenda (NOWPAP/CEARAC/WG3 1/1) will be introduced by CEARAC with the Annotated Provisional Agenda (NOWPAP/CEARAC/WG3 1/2). The meeting will be invited to consider and adopt the agenda.

Agenda Item 4. Finalization of the Terms of Reference for NOWPAP Working Group 3

The Draft Terms of Reference for NOWPAP Working Group 3 (NOWPAP/CEARAC/WG3 1/3) submitted by CEARAC will be discussed. It should be adopted at the Second CEARAC Focal Points Meeting.

Agenda Item 5. Review and lessons learned of the experiences of Harmful Algal Blooms in the NOWPAP region

Some experts will be invited to make a presentation.

Dr. Hak-Gyoon KIM : The Current HABs and Mitigation in Korea

Dr. Osamu MATSUDA: Lessons learned from the thirty years of experiences on eutrophication control of the Seto Inland Sea, Japan.

Dr. Yasuwo FUKUYO : International programme and project on HAB

Agenda Item 6. Review and agreement of workplan for Working Group 3

- 6.1 The goals and works to be implemented by Working Group 3 will be discussed and agreed.
- 6.2 In order that the meeting could consider and decide a concrete workplan for Working Group 3, important scientific issues to cope with the Harmful Algal Bloom problems shall be identified.
Please note that CEARAC may ask the participants about the state of HAB monitoring in your country at the meeting to share more detail information besides the answer of the questionnaire.
- 6.3 The database on Harmful Algal Blooms in the NOWPAP region proposed by CEARAC will be discussed. Further activities to develop the database also shall be discussed and agreed.
- 6.4 Needs for capacity building concerning Harmful Algal Blooms in each NOWPAP Member and the NOWPAP region as a whole will be identified and prioritized

based upon the questionnaire which has been answered by the participants of the meeting.

- 6.5 Information dissemination strategy will be discussed.
- 6.6 The plans to develop the capability of CEARAC proposed by CEARAC will be discussed.
- 6.7 In order to define the status, particular problems and particular activities on HAB of each NOWPAP Member, CEARAC will propose to standardize the National Report. The standard format of National Report will also be proposed by CEARAC. The meeting will be invited to discuss and agree on them.

CEARAC will propose to edit Integrated Report based upon the agreement of the HAB subgroup at the First CEARAC Focal Points Meeting, the contents of Integrated Report also proposed by CEARAC. The meeting will be invited to discuss and agree on them.

Agenda Item7. Review and agreement of longterm plan for Working Group 3

The longterm plan for Working Group 3 proposed by CEARAC will be discussed and agreed.

Agenda Item8. Review and agreement of 2004/5 workplan for Working Group 3

The detailed 2004/5 biennium workplan for Working Group 3 proposed by CEARAC will be discussed and agreed.

Agenda Item9. Other Matters

The meeting will be invited to raise any other issues relevant to Working Group 3 activities.

Agenda Item10. Adoption of the report of the meeting

A draft report of the meeting will be prepared by the Rapporteur for consideration and adoption.

Agenda Item11. Closure of the meeting

The meeting will be closed by the Chairperson.