

Annex III-1 Annotated Provisional Agenda

Background leading to this meeting

The Action Plan for the Protection, Management and Development of the Marine and Coastal Environment of the Northwest Pacific Region (NOWPAP) and three Resolutions were adopted at the 1st Intergovernmental Meeting (IGM) (Seoul, the Republic of Korea, 14 September 1994: UNEP (OCA)/NOWPAP/IG.1/5).

In accordance with the workplan approved by the Resolution 1 of the 7th IGM (UNEP (DEC)/NOWPAP/IG.7/10 Annex IV), CEARAC held the 1st CEARAC Focal Points Meeting (Toyama, Japan, 25-28 February 2003), the 1st Meeting of NOWPAP Working Group 3 (Busan, the Republic of Korea, 28-30 October 2003) and the 1st Meeting of NOWPAP Working Group 4 (Vladivostok, Russian Federation, 1-3 December 2003).

The 1st CEARAC Focal Points Meeting (FPM) agreed on CEARAC workplan for 2003 and identified main issues to be focused on by NOWPAP Working Group 3 (WG3) and Working Group 4 (WG4). The 1st Meetings of NOWPAP WG3 and WG4 finalized the draft terms of reference for each WG and agreed on long-term plan and workplan for the 2004-2005 biennium of each WG.

The 8th IGM (Sanya, the People's Republic of China, 5-7 November 2003) approved the budget of \$150,000 for the 2004-2005 biennium for CEARAC activities. (UNEP/NOWPAP/IG.8/11 Annex I Resolution 1)

The 2nd CEARAC FPM (Toyama, Japan, 15-17 March 2004) adopted the revised workplan and budget for CEARAC activities for the 2004-2005 biennium and the Terms of Reference (TOR) for NOWPAP WG3 and WG4 (UNEP/NOWPAP/CEARAC/FPM 2/10). After the 2nd CEARAC FPM, with the consultation and approval of UNEP and CEARAC Focal Points, CEARAC made a slight change in its allocation of the budget. The new budget plan focused on the National and the Integrated Reports of NOWPAP WG3 and WG4.

The 9th IGM (Busan, the Republic of Korea, 2-4 November 2004) agreed on the workplan and budget of entire NOWPAP for the 2004-2005 biennium including the revised budget of US\$150,000 for the CEARAC activities (UNEP/NOWPAP/IG.9/5/1).

Based on the decision of the 2nd CEARAC FPM, CEARAC also held the 2nd Meeting of NOWPAP WG3 (Qingdao, the People's Republic of China, 25-26 November 2004) and the 2nd Meeting of NOWPAP WG4 (Beijing, the People's Republic of China, 14-15 October 2004). In WG3 and WG4, the meetings reviewed the preparation of the National Reports and discussed the contents of the Integrated Reports respectively. Moreover, WG3 reviewed the development of HAB reference database, and WG4 reviewed the development of RS information network system.

The 3rd FPM (Toyama, Japan, 15-16 September, 2005) reviewed the progress of CEARAC activities for the 2004-2005 biennium (UNEP/NOWPAP/CEARAC/FPM 3/4) and approved the draft CEARAC workplan and budget for the 2006-2007 biennium which was presented by CEARAC Secretariat (UNEP/NOWPAP/CEARAC/FPM 3/12). All the reports were agreed to submit to the 10th IGM for adoption.

The 10th IGM (Toyama, Japan, 24-26 November, 2005) approved the workplan and budget of entire NOWPWP for the 2006-2007 biennium including the budget of US\$150,000 for the CEARAC activities (UNEP/NOWPAP/IG.10/8). The meeting also approved the new directions for the NOWPAP RACs including the new activities of CEARAC such as Land Based Sources of Pollution (with other RACs) and Marine Litter (with other RACs).

The 4th FPM (Toyama, Japan, 8-9 March, 2006) acknowledged the report on the implementation of CEARAC activities in 2005 and the expenditures on CEARAC budget for the 2004-2005 biennium (UNEP/NOWPAP/CEARAC/FPM 4/3) and adopted the revised workplan and budget for the 2006-2007 biennium (UNEP/NOWPAP/ CEARAC/FPM 4/12) based on the decision of the 10th IGM. Following the 10th IGM decisions, the revised Terms of Reference (TOR) for the NOWPAP CEARAC Focal Point Meeting (FPM), which enables the FPM to establish and disband Working Groups of CEARAC, was submitted by the Secretariat and agreed to submit to the 11th IGM. It was also agreed to prepare the "Guidelines on establishment and disbanding of Working Groups of CEARAC" for the next FPM. There was a request to prepare a document on long-term objectives of CEARAC regardless of budget, and it was decided to discuss this issue in WG meetings and the next FPM.

The 11th IGM (Moscow, Russia, 20-21 December, 2006) approved the revised TOR for the CEARAC FPM with minor amendments that were made at the 4th FPM.

The 5th NOWPAP CEARAC Focal Points Meeting

Day1 (September 18, 2007)

Agenda Item 1. Opening of the meeting

The meeting will be opened at 9:00 at the Conference Room 1 in Tower 111, Toyama, Japan, on 18 September 2007 by the Director of CEARAC. Welcoming remarks by the NOWPAP Coordinator will follow. Representatives of the participating members will be invited to make opening remarks if they wish.

Agenda Item 2. Organization of the meeting

2.1 Election of the officer

The meeting will be invited to elect the chairperson and the rapporteur in line with paragraph 5.2 of the Terms of Reference of the NOWPAP CEARAC Focal Points Meeting (UNEP/NOWPAP IG.8 7/1).

2.2 Organization of work

Rules of procedure will be established. It is proposed that, for purposes of this meeting, the rules used here will be those of the Governing Council of UNEP, adjusted as appropriate to suit the nature of the meeting.

The CEARAC Secretariat will introduce a suggested programme of work and timetable of the meeting and present a provisional list of the documents

English will be the working language of the meeting.

Agenda Item 3. Adoption of the Agenda

The Secretariat will introduce the Provisional Agenda (UNEP/NOWPAP/CEARAC/FPM 5/1) with the Annotated Provisional Agenda (UNEP/NOWPAP/CEARAC/FPM 5/2). The meeting will be invited to consider the provisional agenda for adoption.

Agenda Item 4. Report of the Regional Coordinating Unit (RCU) on the implementation of the Northwest Pacific Action Plan (NOWPAP)

The representative of NOWPAP RCU will report to the meeting the progress of the entire NOWPAP activities during the intersessional period including the 11th NOWPAP

Intergovernmental Meeting (IGM) held in Moscow, Russian Federation, on 20-22 December 2006 (UNEP/NOWPAP/CEARAC/FPM 5/3).

Agenda Item 5. Report on implementation and expenditure of CEARAC activities for the 2006-2007 biennium

The Director of CEARAC will report implementation and expenditure of CEARAC activities for the 2006-2007 biennium (UNEP/NOWPAP/CEARAC/FPM 5/4). The meeting will be invited to review the report.

Agenda Item 6. Discussion on the draft workplan and budget of CEARAC activities for the 2008-2009 biennium and recommendation to the 12th NOWPAP IGM

The Director of CEARAC will present CEARAC workplan and budget for the 2008-2009 biennium (UNEP/NOWPAP/CEARAC/FPM5/5).

Agenda Item 6. (contd.) Proposals for new activities

The Secretariat will present proposals for new activities of CEARAC:

- 6.1 Proposal for case study of HAB hot region
(UNEP/NOWPAP/CEARAC/FPM 5/6)
- 6.2 Proposal for development of HAB Integrated Website
(UNEP/NOWPAP/CEARAC/FPM 5/7)
- 6.3 Proposal for development of educational materials for utilization of remote sensing data for coastal environment conservation
(UNEP/NOWPAP/CEARAC/FPM 5/8)
- 6.4 Proposal for the second NOWPAP training course on remote sensing data analysis
(UNEP/NOWPAP/CEARAC/FPM 5/9)
- 6.5 Proposal for development of procedures for identification of eutrophication status for the NOWPAP Region
(UNEP/NOWPAP/CEARAC/FPM 5/10)

The meeting will be invited to consider the draft workplan and budget for the 2008-2009 biennium including new activities and will agree to submit them to the 12th IGM for adoption (Xiamen, China, 23-25, October 2007).

Agenda Item 7. Discussion on the draft mid- and long-term strategies of CEARAC and goals of NOWPAP Working Groups 3 (WG3) and Working Groups 4 (WG4)

The Secretariat will present the draft mid- and long-term strategies of CEARAC and goals of NOWPAP Working Groups 3 (WG3) and Working Groups 4 (WG4) . The meeting will be invited to discuss them for adoption (UNEP/NOWPAP/CEARAC/FPM 5/11).

Agenda Item 8. Discussion on draft Guidelines on establishment and disbanding of Working Groups

The Secretariat will present the draft Guidelines on establishment and disbanding of Working Groups of NOWPAP CEARAC (UNEP/NOWPAP/CEARAC/FPM 5/12). The meeting will be invited to discuss the draft guidelines for adoption.

Day2 (September 19, 2007)

Agenda Item 9. Arrangement for venue of the 6th NOWPAP CEARAC FPM

The meeting will be invited to discuss the holding place and the date of the 6th NOWPAP CEARAC Focal Points Meeting.

Agenda Item 10. Other matters

The Secretariat will explain a plan to organize a workshop relevant to Coastal Environment Assessment with financial support from NPEC (UNEP/NOWPAP/CEARAC/FPM 5/Inf3).

The meeting will be invited to raise any other issues relevant to the NOWPAP/CEARAC activities.

Agenda Item 11. Adoption of the report of the meeting

A draft report of the meeting will be prepared by the rapporteur and the Secretariat for consideration and adoption.

Agenda Item 12. Closure of the meeting

The meeting will be closed by the chairperson at 16:30 on 19 September 2007.